

**Oxford Tri Club Committee Meeting  
Monday 14<sup>th</sup> December 2009**

**Present**

Ian Loades (IL)  
 Claire Loades (CL)  
 Abbie Clare (AC)  
 Tim Doole (TD)  
 Steve Slay (SS)  
 Mark Herd (MH)

Heather Grimes (HG)  
 Richard Dunbabin (RD)  
 Ian Smith (IS)  
 Mike Dunmore (MD)  
 Phil Richards (PR)  
 Simon Rayner (SR)

Item	Action	Who
1.0	<b>Minutes from last meeting</b> <ul style="list-style-type: none"> <li>• Steve is now getting enquiry emails.</li> <li>• Carry remuneration of coaches to next meeting.</li> <li>• Minutes agreed</li> </ul>	
2.0	<b>Worton Farms Update</b> <ul style="list-style-type: none"> <li>- Ian has had discussions with Worton Farms and we do not have use of the lake next year. Reasons are as follows:-               <ul style="list-style-type: none"> <li>- building work will be taking place at the site and possible lorry storage.</li> <li>- There are land usage problems between Worton Farms and Hansons.</li> <li>- There is a dispute between Worton Farms and a local group who believe they have access rights to the site.</li> </ul> </li> <li>- Until these are all resolved, no outside users are permitted on the site, and this includes us. However, they are in favour of the club and hope to allow us back on the site in 2011.</li> <li>- We need ideas for open water venues. Suggestions so far are: Dorchester Sailing Club Lake. We have had contact with them before, Ian to re-establish. <b>Action: IL</b> Also - the wakeboarding lake at Berinsfield. Heather to make contact. <b>Action: HG - (done, email sent)</b>. Blenheim was suggested! -</li> <li>- IL to send out email to club and ask for any ideas. <b>Action: IL</b></li> </ul>	
3.0	<b>Beginners Proposal</b> <ul style="list-style-type: none"> <li>• Abbie circulated her proposal for getting more beginners involved in triathlon (and sport in general) - see attached. Oxford tri will have to put some effort into running the sessions (providing coaches), but the benefits will be additional sessions available to our members (run session, coached cycle, more swimming) and access to another British Triathlon Level 3 coach (see proposal for details).</li> <li>• It was agreed that participants on the scheme will not</li> </ul>	

	<p>have access to our regular sessions (as they will be getting 3 sessions a week).</p> <ul style="list-style-type: none"> <li>• The additional track session will be a bonus (Horspath Athletics Track).</li> <li>• Aim for participants in the scheme will be to take part in the end of year triathlon organised by the club. Some discussion had already taken place as to how to integrate them (separate wave, separate race etc) but it was felt that in the spirit of inclusivity, it would be good for them to take part in the main race. We thought that we could probably hold off 40-50 slots for the participants and they could enter on a first come first served policy.</li> <li>• Committee voted unanimously to go ahead with the scheme.</li> </ul>	
4.0	<p><b>Survey</b></p> <ul style="list-style-type: none"> <li>- Simon has done a good job of putting together a suggested survey.</li> <li>- It was decided that we needed to whittle down the questions (after discussing what we actually wanted to know from members!).</li> <li>- IL wrote down suggested questions, Simon to redraft.</li> </ul> <p><b>Action: SR</b></p>	
5.0	<p><b>PO Box</b></p> <ul style="list-style-type: none"> <li>- suggestion to have a PO Box for the club which will mean that we only have to have one address to change to minimise invoices going astray (this has happened quite a lot!).</li> <li>- Cost of a PO Box is £125 per year (and this will forward to an address) - £65 per year if you pick up yourself.</li> <li>- OXSRAD as mentioned as a possible postal base (might not need a PO Box for this). IL to ask if they would do this - otherwise, set up PO Box. <b>Action: IL</b></li> </ul>	
6.0	<p><b>OXSRAD</b></p> <ul style="list-style-type: none"> <li>• our membership is up for renewal £500 per year plus session charges.</li> <li>• Committee voted unanimously to continue with membership and try and make as much use as possible of the venue.</li> </ul>	
7.0	<p><b>Web Committee</b></p> <ul style="list-style-type: none"> <li>• Ian S, Claire, Simon and Nick have met. Ian summarized findings and proposals. At present they are just looking at how to update the membership renewals system. Hanno has been asked to be involved and will do when the committee moves on to discuss actual structure of the site.</li> <li>• It will be possible for renewals and family members to</li> </ul>	

	<p>renew through Paypal (PAYG and prepay). There are some issues to be resolved before this can be extended to new members (although the functionality is there)This will be completed soon.</p> <ul style="list-style-type: none"> <li>• It is recognised that the upkeep and upgrade of the website is a major task and it was suggested we might, in the longer term, examine engaging someone / or company on a professional basis to maintain the website.</li> <li>• Ian and the sub-committee to come up with proposal for discussion and costing. <b>Action: IS</b></li> </ul>	
8.0	<p><b>Training Session Co-ordinators.</b></p> <ul style="list-style-type: none"> <li>• Tim D is taking on the BAR co-ordination (along with Hanno and Sue).</li> <li>• Adam M to organise Sunday rides (ensure ride leaders, try to get leaders for 3 hour and 2 hour rides).</li> <li>• Open water - watch this space!</li> <li>• Run - track sessions, see what transpires through Abbie's initiative.</li> </ul>	
9.0	<p><b>Membership update</b></p> <ul style="list-style-type: none"> <li>• Claire has ordered membership cards and circulated the new day membership card (looks good!).</li> </ul>	
10.0	<p><b>Cash at session</b></p> <ul style="list-style-type: none"> <li>• This is not going to go away at present. Can those who collect the money ensure they let Richard know how much has been collected at each session (and what they have banked).</li> <li>• Ensure that cheque books are filled in correctly as well!.</li> </ul>	
11.0	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• There is a sum of money (approx £600) sitting in a bank account to which Mike D and an old member (Mark Edwards) are signatories. Mike to track this down and withdraw the money (to be put in club's general bank account).</li> <li>• Mike also mentioned that one of the club's founder members (Rab McNulty) left a sum of money to the club in his will to be used for an upcoming junior (this is probably what is in the separate bank account above). Once the money has been recovered, the committee can decide how to use it.</li> <li>• Dragon pool session will probably have to be sign up next year (but keep some spaces ring fenced for new comers).</li> <li>• We have had 20-21 people interested in the Radley morning swim again (wed or thurs - 7-8am). Will be billed as 'not coached' but a session will be provided - we need someone to run it! -</li> <li>• Cost is £50 per session for one hour including lifeguard. CL to speak to Les at Radley to see if there</li> </ul>	

	is any negotiation. <ul style="list-style-type: none"><li>• HG to ensure that minutes are circulated within the committee before general publication.</li></ul>	
<b>12.0</b>	<b>Date of Next meeting</b> <b>Monday 11<sup>th</sup> January - 7.30 at OXSRAD (room is booked)</b>	

HG/14/12/09