

**Oxford Tri Club Committee Meeting
Monday 16th November 2009**

Present

Ian Loades (IL)
Claire Loades (CL)
Abbie Clare (AC)
Tim Doole (TD)
Steve Slay (SS)
Mark Herd (MH)

Heather Grimes (HG)
Richard Dunbabin (RD)
Ian Smith (IS)
Mike Dunmore (MD)
Phil Richards (PR)
Simon Rayner (SR)

Item	Action	Who
1.0	<p>Election of Vice Chair</p> <ul style="list-style-type: none"> - Abbie Clare volunteered - no objections - Abbie Clare is club Vice Chair 	
2.0	<p>AGM Review</p> <ul style="list-style-type: none"> - Went really well. - Mark H asked for clarification regarding the Treasurer situation - clarification given. 	
3.0	<p>Roles 2010</p> <p>3.1 Clare explained the different ways in which people can contact the club via the website (membership email, general enquiries email and web help email) - Clare currently receives all the general enquiry emails and would like somebody else to take this on.</p> <ul style="list-style-type: none"> - It was suggested that we have a FAQ section - agreed this would be good idea - Ian said he would draft something. Steve Slay offered to receive general emails, Nick to redirect emails - Agreed. Action: Steve Slay/Nick Hales <p>3.2 Web Committee</p> <ul style="list-style-type: none"> o Website is in serious need of overhauling. We do have the money to invest in the website - potentially look into paying a company to do this for us. o The idea is that we have a sub committee (as with the open event) that will look at what needs doing and come up with suggestions of what needs doing. Simon R, Ian S and Richard D offered to help. They will work with Nick on this. Sub team to set up separate meeting . Ian S will act as chair and contact Hanno to ask him to be on the sub committee as well. Phil R has some items that he listed a while ago and will pass on to the sub committee. Action: Ian (set up meeting, contact Hanno). 	<p>NH/SS</p> <p>IS</p>

	<p>3.3 The idea for this year is to have individuals who take on particular training areas in the club (cycle, run, open water, pool swims, BAR etc) and lead organisation of sessions.</p> <ul style="list-style-type: none"> ○ Mike wants to resurrect the Monday night pre swim run technique sessions. ○ Ian asked for the committee to think about anything they would like to do and bring to next meeting (please circulate before hand). ○ Phil does this for the pool swim sessions and will continue to do so. ○ Ian will ask Adam to carry on with Sunday rides. ○ Ian will ask Sue if she will organise the BAR series again. Action: Ian/all 	IL/all
4.0	<p>Membership Fees 2010</p> <ul style="list-style-type: none"> - We did make a surplus last year, but it was less than in 2008 (however, we did spend more). - There will be cost pressures if we lose the lake and the open water swim sessions. - Point was raised about non swim membership fees. After much discussion (and another vote 2 in favour, 9 against, 1 abstention), it was agreed that we will not set a different level of prepay membership, however - we are going to look at different ways of prepaying - e.g. being able to buy a book of vouchers for sessions (to cut down on money handling) - We are also going to do a wider survey on the whole club to see what the membership really wants. - Committee voted to keep membership fees the same for 2010 (£25 membership fee and £75 a year for prepay - £3 a session for pay as you go). <p>Membership payment methods</p> <ul style="list-style-type: none"> - At present, only renewing (single) members can renew via the website. Families, news members and cheque spread cannot renew via website. - The move is to do all renewals and new members electronically either paypal, direct debit etc. There are various different ways of doing this. Membership secretary, treasurer and web to liaise to look at options. Action: CL/RD/ NH - Agreed that it would be good to change cheque spread to a direct debit system (either monthly or quarterly). - Richard to research with the bank how this could work and how much it would cost. Action: RD - Committee agreed to go forward with increasing electronic payment methods. - Also look at voucher system for pay as you go to cut down on cash handling at sessions. Ian S, Claire L and 	<p>HG</p> <p>CL/NH/ RD</p> <p>CL/IS/R</p>

	<p>list to people can start booking their races.</p> <ul style="list-style-type: none"> - BAR - keep the format the same. It was originally proposed as a series with points and an end of series handicap. The series did not really happen this year! - Agreed to resurrect the series and have the handicap at the end of the year- Hanno knows how it is all supposed to work. - Date for Christmas BAR was set as Saturday 19th December, 11am. Tim will organise this - Caroline to arrange a social at the pub afterwards. Action: TD/CS - We do need to increase the safety aspects with better signage. - Ultimately it would be good to find an alternative venue. <p>Survey</p> <ul style="list-style-type: none"> - Agreed it would be good to do another survey on the club. Simon agreed to take on - speak to Helen who did it before (and perhaps Adam Whitworth re building an electronic survey). Action: Simon R <p>Beginners involvement</p> <ul style="list-style-type: none"> • As part of her job Abbie is trying to get more people involved in sport. She is has a swim session sorted and potentially run sessions. The idea is that the club supplies coaches, and our beginner members are also allowed to utilise the sessions. The beginners will aim to take part in the open race at the end of the year. Abbie to write up a proposal and submit to committee explaining exactly how it will work. Action: Abbie Clare <p>Pre-Blenheim</p> <ul style="list-style-type: none"> • Ian will talk to Hanson and Worton Farms as there may be issues with the numbers (up to 100 cars!) and discuss continued usage of the lake by the club (in the new year). • We will give a thank you present (bottle of some sort) to Worton Farms/Hansons, caretaker at Dragon, Sean for doing the accounts at short notice. <p>Think about putting on the session at Radley again. Send out a feeler email to see if people are interested again.</p> <p>Next meeting - discuss coach remuneration and expenses.</p>	<p>TD/CS</p> <p>SR</p> <p>AC</p>
7.0	<p>Date of Next meeting 14th December - 7.30 at OXSRAD - (booked)</p>	