

**Oxford Tri Club AGM  
Wednesday 9th November 2011**

<b>Present</b>		
Heather Grimes Ian Loades Claire Loades Stephen Slay Steven Smith Emma Carter Doug Woollett Annie Oberlin-Harris Fiona Bradshaw Sue Gilmore	Simon Rayner Allan Molyneux Sarah O'Driscoll Richard Dunbabin Nick Twist Ian Smith Garry Rees Andy Boyd Luke Baker Simon Mathias	Peter Larbalestier Liz Morrell Hanno Nickau Vicky Pearson Patrick Esser Jane Bell Nick Hales Alan Robertson

<b>Item</b>	<b>Action</b>	<b>Who</b>
<b>1.0</b>	<b>Registration</b> - All names taken – 30 in attendance.	
<b>2.0</b>	<b>Minutes from 2010 AGM</b> - SS started proceedings by asking for comments on last years AGM minutes. HN commented that minutes are available soon after the AGM for members to make comment. Therefore there is little reason to revisit the minutes at the beginning of each AGM. The time can be better spent on other business. - All present agreed.	
<b>3.0</b>	<b>Coaches Report</b> - SS presented the Lead Coach report in lieu of Noe Orzco's absence. - 9 level one coaches joined the club in November. 7 of these coaches have continued to be actively involved in coaching activities. - Three coaches have successfully completed their course this year. Ian Loades, Jane Bell and Peter Larbalestier. They are very active in the coaching activities. - 4 coaches are due to take the Level 2 Course. Mark Ryan, Annie Oberlin Harris, Jonathan Gale and Vicky Pearson. These participants are being subsidised by the regional BTF office. There will be a Level 1 course in February 2012. - This will bring the numbers to 21 Level 1 Coaches and 7 Level 2 coaches in the club in the period of 16 months. - To assist self development and mentoring there have been 6 evening sessions for coaches from swim experts. Coaches have also attended workshops on Psychological/mental skills	

	<p>and Continuing Personal Development.</p> <ul style="list-style-type: none"> <li>- These courses have helped towards targets of development and retention of coaches.</li> <li>- During coach's meeting there has been focus on organising sessions, an acceptable outcome of the question of remuneration, and the coordination of swim session to bring them into a progressive sequence.</li> <li>- Based on an idea by SS there has been a move to have discipline specific head coaches i.e. one coach with a portfolio for each of swim, bike and run sessions.</li> <li>- Thanks given to EC, RD and IL for their great work for the pre Blenheim swim sessions. Claire Loades, Laura Everitt and Stephen Slay worked hard to organise the events, and many club members helped to make the sessions thoroughly successful.</li> <li>- Charlie Wilson kept the open water sessions well supervised. Effective management of the Safety Rota kept all sessions safe.</li> <li>- PL and NO qualified as open water coaches.</li> <li>- All sessions through the year from swimming to running and BAR races were well attended and well organised. There was one disciplinary incident in the year at the Dragon school. This was dealt with effectively by the Committee with no damage to the relationship between both parties.</li> <li>- The club supported the BTF in regard to the Oxfordshire Coaching Access project (OCA) with a focus to bring youngsters into Triathlon. This culminated with a race on Good Friday at Radley College.</li> <li>- Other Coaching achievements for the year included: <ol style="list-style-type: none"> <li>1. Training weekend by Driven to Tri</li> <li>2. One off block of parallel training sessions and talks</li> <li>3. 4th Consecutive beginners multisport talk.</li> <li>4. Nutrition workshop given.</li> </ol> </li> <li>- SS continued by thanking the following for their great contributions through the year. <ol style="list-style-type: none"> <li>1. Claire, Anita and Sarah for their fantastic organisation of the Oxford Tri Sprint Race.</li> <li>2. All of those that volunteered to make such a success of the transition at Blenheim.</li> <li>3. The fantastic effort from all of those involved in the set up and delivery of the feed station at Challenge Henley.</li> </ol> </li> <li>- With regards to Membership it has remained quite constant for the year with a net drop of just 15 from 356 to 341. 200 members renewed their membership.</li> <li>- The break down between pre pay members and PAYG members is 35% to 65%.</li> <li>- Thanks to Guy Roberts who will continue to stand as the membership secretary for the next year.</li> </ul>	
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4.0	<p><b>Chairman's Report</b></p> <ul style="list-style-type: none"> <li>- SS highlighted the pinnacles of the year.</li> <li>1.The Oxford Tri Sprint Triathlon was very well organised by Claire, Anita and Sarah OD. It also brought together the club with both participants and volunteers having a great Bank holiday Monday.</li> <li>2.Total control of the Transition area of the Blenheim Triathlon. Oxford Tri has been asked to do this again next year.</li> <li>3.A very popular feed station at Challenge Henley.</li> <li>4.The Annual dinner this year was well attended by members, being the biggest one yet. Thanks to Vicky for organising it.</li> <li>5.A successful BAR series which was well run by EC ably assisted by volunteers.</li> </ul>	
5.0	<p><b>Treasurer's Report</b></p> <ul style="list-style-type: none"> <li>- RD circulated a report of the years accounts, attached to the minutes. Questions were invited.</li> <li>- IS asked about the three large payments made to the account from an unknown source. NT explained that they were from the company used to process the entry fees to the Sprint Triathlon.</li> <li>- CL asked to what extent all expenses had come it. RD, due to the rolling nature of outgoings there is a weakness in the ability to have like for like comparison year on year.</li> <li>- Pool hire charges have gone up, some down to roll over of charges. There has also been more sessions offered with Radley being available through the year. Sessions not taken at Dragon have been provided at Rosenblat.</li> <li>- There has been a large increase in the cost of kit. VAT did go up in January. At the beginning of the year there was very little kit held. There have been two big orders placed over the year with the first having been sold out and the second providing a good stock of kit still available. Sales of kit have been strong, the remaining stock should be sufficient to see through the next year. This will bring the account into line over the years.</li> <li>- IL pointed out a reduction on the income from training sessions. SS explained that a decision was taken to reduce the available spaces per lane at swimming from 8 to 6. There is also anecdotal evidence that open water swim income was down, with fewer deposits of cash needed to the bank.</li> </ul>	
6.0	<p><b>Benefits to Committee Members</b></p> <ul style="list-style-type: none"> <li>- SS started a discussion about possible introduction of some benefits to Committee Members in keeping with some benefits that are offered to Coaches. It is a point that cannot be discussed by the committee as it could be seen as a conflict of interest. SS proposing this as he will be standing down and wanted to gauge feelings.</li> <li>- HG pointed out that Oxford Tri is a volunteer run club and believes that it should continue as such.</li> </ul>	

	<ul style="list-style-type: none"> <li>- DW does not believe that members should need to be “bribed” to join the committee.</li> <li>- SS pointed out that it would in no way substitute an hourly rate.</li> <li>- EC raised that there are many members who give their time and take on great responsibility, e.g. running of the BAR, who are not members of the committee. Where would the benefits stop?</li> <li>- Some positions demand a big commitment of time and others not so much, but does not diminish the good will from the members by volunteering.</li> <li>- HN pointed out that while committee members normally stand for 1 – 3 years, coaches represent an investment by the club that return benefit over many years. They have a definable role within the club.</li> <li>- IL pointed out that there is a change in nature of the relationship of members and the club, rather than being seen as a social club it is now being seen as a service from which members expect a return.</li> <li>- AOH suggested that maybe people who have performed a role could be rewarded.</li> <li>- The club does reward all active members of the club by subsidising events such as the annual dinner and other social events.</li> <li>- FB apathy could be due to lack of information, and pointed out that information about the Committee roles could be made more accessible. The information could embolden members to come forward.</li> <li>- A motion was tabled and a vote proposed to decide whether to take it forward.</li> <li>- The vote was done by a show of hands:</li> <li>- Results: 6 For, 20 Against, 4 Abstained</li> <li>- As such the position of the club has been determined and the idea will not be followed.</li> </ul>	
7.0	<p><b>Discussion 2011</b></p> <ul style="list-style-type: none"> <li>- It was asked if there was a upper limit at which the club would stop taking new members. HN explained that there has been discussion previously as to how to address the expansion of the club. The club does not currently actively recruit new members. There are some resources which will ultimately restrict the number of active members, e.g. pool capacity.</li> <li>- There seems to be a trend that the majority of coaching duties are being undertaken by a small core of individuals. More must be done to support and develop coaches. Developments such as effective induction programmes will help to increase interaction. The more coaches that are active, the less chance there is of burnout of the current individuals. By committing to coaching individuals are also denying themselves the chance to</li> </ul>	

	<p>train.</p> <ul style="list-style-type: none"> <li>- The chance of extra sessions in centres outside of Oxford was brought up. As there are many members who live outside of Oxford the amount of sessions viable is limited to them. It is recognised that there is big demand for available time at training facilities in the region. Generally free time is taken up by clubs local to satellite towns around Oxford. The viability of new sessions is generally gauged by the demand/response to new sessions.</li> <li>- Factors at Dorchester Lake this year have contributed to the open water swimming sessions not being fully subscribed. These include water quality and specific groups of sailors. It was proposed that the new committee investigate other options for the club to follow or address the issues and identify any possible solutions. Information was given from a member of the Sailing club, pointers were given as to the suitability of the Wakeboarding Club across the road from the sailing lake.</li> <li>- There is reason to adjust focus of training sessions through the year to reflect requirements of the members.</li> <li>- It would be beneficial to have a questionnaire to gauge the feelings of the club membership. What topics to cover and when to do it should be taken up by the new committee.</li> <li>- There is a general feeling that there needs to be more done to encourage the social aspect of the club. One idea currently being talked about by the coaches was to have a regular event after a particular session during the week. There will be more done to check the viability of this. The club championships is a good change to improve the camaraderie in the club, and should be pushed to get as many members as possible involved.</li> <li>- With the previous point in mind Blenheim was announced as being a definite race in the upcoming years Championship with the rest to be decided by the new committee as soon as possible in their tenure.</li> <li>-</li> </ul>	
8.0	<p><b>Dissolution of current committee</b></p> <ul style="list-style-type: none"> <li>- Ian Loades thanked the committee for their work for the club during the year and officially dissolved the committee. HN pointed out that it would be best to make a clean break between the outgoing committee and new committee with only new business being discussed from the point of voting.</li> </ul>	
9.0	<p><b>Voting in of Core Management Committee</b></p> <ul style="list-style-type: none"> <li>- Stephen Slay introduced the people standing for the committee positions. As follows</li> <li>- <b>Chairman – Douglas Woollett</b></li> <li>- <b>Treasurer – Nick Twist</b></li> <li>- <b>Secretary – Stuart Marsh</b></li> <li>- <b>Lead Coach – Peter Larbalestier</b></li> </ul>	

	<ul style="list-style-type: none"> <li>- <b>General Committee Member – Sue Gilmore</b></li> <li>- <b>General Committee Member – Annie Oblin-Harris</b></li> <li>- <b>General Committee Member – Andy Boyd</b></li> <li>- <b>General Committee Member – Steven Smith</b></li> <li>- <b>General Committee Member – Luke Baker</b></li> <li>- <b>General Committee Member – Gary Rees</b></li> <li>- <b>General Committee Member – Simon Rayner</b></li> <li>- <b>General Committee Member – Simon Mathias</b></li> <li>- Nominees and proposers stated case for election.</li> <li>- Ballot papers handed out, collected and counted.</li> <li>- All of the above were voted in.</li> </ul>	
10	<p><b>Voting in of Non Committee Roles</b></p> <ul style="list-style-type: none"> <li>- Steven Slay introduced the following as standing for the non committee roles:</li> <li>- <b>Welfare Officer – Jane Bell</b></li> <li>- <b>Social Secretary – Annie Oblin-Harris</b></li> <li>- <b>Membership Secretary – Guy Roberts</b></li> <li>- <b>Club Captain Male – Ian Loades</b></li> <li>- <b>Club Captain Female – Emma Carter</b></li> <li>- <b>Kit Officer – Emma Carter</b></li> <li>- <b>Publicity Officer – Sarah O Driscoll</b></li> <li>- <b>Website Officer – Nick Hales</b></li> <li>- <b>Young Persons Co-ordinator – Gary Rees</b></li> <li>- Nominees and proposers stated case for election.</li> <li>- Ballot papers handed out, collected and counted.</li> <li>- All of the above were voted in.</li> </ul> <p>Doug welcomed in the new committee – first meeting will be Monday 14th November, 7.30pm at OSXRAD</p>	
11.0	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>- HN asked whether it was necessary to vote on the Non Committee roles in future. As these roles generally went unopposed and it is beneficial to have continuity in them. It was decided that this could be put forward in the next committee meeting.</li> <li>- It was asked what chance there was of relaxing the rule on swimming with a wetsuit at open water sessions. It is thought to be a stipulation of our insurance and it does offer more confidence to those less able swimmers who use the sessions.</li> <li>- Meeting ended. Thanks to those who attended.</li> </ul>	
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