

Oxford Tri Club Committee Meeting
Monday 10th May 2010

Present

Ian Loades (IL)
 Richard Dunbabin (RD)
 Steve Slay (SS)
 Tim Doole (TD)

Heather Grimes (HG)
 Ian Smith (IS)
 Mike Dunmore (MD)
 Phil Richards (PR)
 Caroline Slay (CS)

Apologies

Simon Rayner (SR)
 Claire Loades (CL)

Mark Herd (MH)
 Abbie Clare (AC)

Item	Action	Who
1.0	<p>Minutes from last meeting</p> <ul style="list-style-type: none"> • Richard D to check regarding insurance situation as to whether we need lifeguards on poolside. Feeling is we don't, but check anyway. Action: RD • Do we need steps for access at the lake? - there have been no problems so far - Phil is happy with the current arrangements. • Sunday rides - make it clear on the website that the rides are ad hoc and will be whoever turns up on the day! • Minutes ok. 	RD
2.0	<p>Awards Dinner</p> <ul style="list-style-type: none"> - Thank you to Caroline for coming along with proposal for the awards dinner. - Proposed venue is The Conference Centre, Park End Street (Oxford). - Richard D has been negotiating with the manager (who he knows) and overall it will work out cheaper than the Four Pillars. - Committee chose items from the menu (there will be a choice of two items for starter, main and pudding which Caroline will gather before the event). - We really want more people to attend (at least 100). - Committee agreed to subsidise tickets and pay for the wine on the tables. Cost will be £25 per head including three course dinner, coffee, wine on the table (and soft drink option) and disco. - We will not have actual tickets, but will use sign up facility on the website (and payment through Paypal). - Ian S to set up paypal (liaise with Caroline). Action: IS - Caroline to send up initial email to let people know when it is and start getting people interested! Action: CS 	IS CS
3.0	Financial Review	

	<ul style="list-style-type: none"> • We have £26k in the deposit account and £900 in the cheque account. (correct for First Q up to March). • By end of the year, we should be able to produce a balance sheet showing accurate income and outgoings. • We are looking at more ways to spend the money (e.g. bike boxes, new turbos etc). • We have subsidised quite a lot of events recently e.g. bike mechanics course, coaching weekend and will be subsidising the club relays, annual dinner. 	
4.0	BAR Feedback <ul style="list-style-type: none"> - First event went well. Results service excellent (thanks Tim). - Marshalling will need a bit of experimenting (i.e. best place to stand). - Maybe put the signs up in a different place (e.g. futher down the road from the left turn onto main road back to Bletchingdon). - Agreed that additional sign and a marshall would be best option. 	
5.0	Coaching Weekend Review <ul style="list-style-type: none"> - Massive thank you to Steph Page for organising. - Feedback from those that attended was incredibly positive. - Club did need to subsidise it, but it is important that we put on events like this, and hopefully we will get more numbers next time. - It would be good to get feedback into the newsletter. - We will aim to do it again next year, but get people aware and signed up earlier! 	
6.0	Survey Results <ul style="list-style-type: none"> • Simon to send the committee a short summary and put it on the website. It is important that we get the results up there before people forget what they wrote and to show that we are addressing people's suggstions. Action: Simon R 	SR
7.0	Open Water and Pre-Blenheim feedback <ul style="list-style-type: none"> • Venue is great! • Sailing club are really pleased with us and even did tea and coffee for us! Money from this is going towards purchasing a dinghy for the junior section of the sailing club. • There was quite a mess left by the Pre-Blenheim masses, however, the sailing club people did see that we did make a big effort to clear it up. • Agreed that we will not use the changing facilities, but will have access to the toilets. Ian L to do an email to ensure that people are well aware of this (we did not have any facilities at Cassington!). Action: Ian L • Ian S to change information on Google map on website and draft change to confirmation email regarding 	IL IS

	<p>disclaimers. Action: Ian S</p> <ul style="list-style-type: none"> • Pre-Blenheim - get the group leaders to collect the pre-Blenheim cards and swap for the coloured hats and keep them together. • Agreed that we need a separate dryside safety officer (Mike to organise.) Action: Mike • Agreed we need to extend the course - this can be done by taking in an additional buoy to make a triangle course (much like Cassington). Also that those who want to swim further can go a bit wider (details to be clarified to swimmers at sessions). • Sailing club rules stipulate that anyone on the water in a vessel needs to have a buoyancy aid and canoes are not allowed to roll (there is the possibility of under water obstructions). So could canoe volunteers please adhere to the Sailing Club rules - Thank you! • Very good turn out from volunteers and MASSIVE THANK YOU to those that helped out so brilliantly in very cold conditions - we have had very good feedback from the pre-Blenheim people, so we cannot thank you enough! • We do need to have a few more dry side volunteers, (2 for carparking). We need to make it clear that if people are parking on the road, they need to park to the left of the gate (down towards Dorchester) and not to the right (parallel to the fishing lake). • All good so far though! 	
8.0	<p>AOB</p> <ul style="list-style-type: none"> • Newsletter - brilliant - thanks very much Sarah, please keep it going! • Rosenblatt - Phil will arrange Monday swim for summer holidays. Action: Phil • Richard D does not believe we need to pay for legal advice re coach remuneration - he has been in contact with TVT and they have a letter of agreement that coaches are 'self employed' therefore all tax obligations (if there are any) are definitely their responsibility. If they are coaching for the club, then they would be covered by the club's third party liability insurance and our club disclaimer (agreed by all members) should cover any other eventuality. • Just need to make sure that coaches do not coach above their remit. • The TVT guy said he would be happy to come and have a chat with us about how they do things and maybe share some ideas. • Maybe long term have someone whose role it is to liaise with BT and other clubs and gets us more involved on a regional basis. • Remuneration - agreed that we are happy with the 	PR

	liability issues. <ul style="list-style-type: none"> • We will pay coaches expenses • Ian to put forward proposal to committee and get full agreement then start asap. Action: Ian L • Agreed it is for the 'session leader only' • 	IL
		TD
9.0	Date of Next meeting Monday 14 th June - 7.30pm OXSRAD (booked)	
Action point summary		
Ian Loades	<ul style="list-style-type: none"> • Email club re changing arrangements for open water • Submit coaching remuneration proposal 	
Mike	<ul style="list-style-type: none"> • Organise dryside safety officer for pre-Blenheim 	
Richard D	<ul style="list-style-type: none"> • Double check legalities of lifeguard cover. 	
Simon R	<ul style="list-style-type: none"> • Collate survey results and submit summary to committee 	
Phil R	<ul style="list-style-type: none"> • Book Rosenblatt for summer holidays 	
Ian Smith	<ul style="list-style-type: none"> • Set up paypal for awards dinner (not urgent!) • change details on google map re open water facilities 	
Caroline S	<ul style="list-style-type: none"> • Email members to inform them of date and venue of awards dinner 	

HG/11/05/10