

**Oxford Tri Club Committee Meeting
Monday 8th February 2010**

Present

Ian Loades (IL)
Claire Loades (CL)
Abbie Clare (AC)
Tim Doole (TD)
Mike Dunmore (MD)
Phil Richards (PR)

Heather Grimes (HG)
Steve Slay (SS)
Ian Smith (IS)
Richard Dunbabin (RD)
Simon Rayner (SR)

Apologies

Mark Herd (MH)

Item	Action	Who
1.0	Minutes from last meeting <ul style="list-style-type: none"> • RD will check insurance re swimming and lifeguard cover. • MD to chase up money in building society account. • HG to send message to wakeboarding club to keep options open. • Minutes ok 	RD MD HG
2.0	Remuneration of Coaches <ul style="list-style-type: none"> - Coaches are currently rewarded through membership fee structure. - Proposal to pay Level 2 coaches and above £10 for a session that they write and/or lead. This would apply to Monday and Friday swim, turbo session and track session (plus as and when appropriate). - Proposal to pay the Lead Coach a yearly retainer of £500. - IL will write a proposal based on the above. Action: IL 	IL
3.0	Coaching Weekend <ul style="list-style-type: none"> • Proposal was circulated by Steph Page for a weekend coaching course with external coaches. • Agreed that we should provide something for the intermediate members. • Agreed that club would pay for facility hire, but members should pay the remaining costs - e.g. £50 per person for the weekend. • Steph to contact Radley College (suggested venue) to find out availability and cost of hire. Action: Steph Page • Steph to email members based on the proposed dates to get definite commitment from people. Action: Steph Page 	SP SP
4.0	Beginners Evening	

	<ul style="list-style-type: none"> - We have done this in the past to much success. - Peter L and Noe have agreed to do this again. - Date proposed is 24th March (at Cape of Good Hope). - Committee happy for them to go ahead. 	
5.0	<p>Track Session Update</p> <ul style="list-style-type: none"> - Running session run for 3 weeks so far. - Numbers around 8-11. - Ian L is negotiating fees. - Costing £35 a session at present. 	
6.0	<p>Radley Swim Session - Thursday morning</p> <ul style="list-style-type: none"> • So far 9-12 people attending. • Costing us £50 a time for hire of whole pool (inc lifeguard). • We have the possibility of Wed or Thursday evening (1 ½ hours). • Wed most popular - approx 20 expressed interest. • Could be a non coached session (use session plan from Monday?). Would just need someone to admin it. • Claire L to contact Rob Davies to see if he is interested in running the session. Action: Claire Loades • Do as sign up. 	CL
7.0	<p>Bike Maintenance Review</p> <ul style="list-style-type: none"> • 8 people turned up for 7th March session. • OXSRAD double booked us!! = Jared did brilliant job accommodating at cycle workshop at short notice. • We agreed 15 people would cover the cost but as only 8 turned up, we will pay the difference (Committee agreed to this). • We have had very good feedback - encourage people who attended to put feedback on the website - or email Sarah O'Driscoll to put it in the newsletter. • A big THANK YOU to Jared for putting on such a good session. 	
8.0	<p>Open Water Update</p> <ul style="list-style-type: none"> • All go for Dorchester. • Safety box can stay on site. • Sessions would have to start earlier as we would need to be out of the water by 9.30 latest (predominantly in May due to sailing club running courses). • We could have a week day early morning and an evening session (we would do either or during in the week - not both). • Proposal for one member to bring her own group to pre-Blenheim swim, have session plan and supervise herself (with one of our club members watching from bank). It was decided that as we have not even used this facility yet we should not get ahead of ourselves with what we can and can't do. Committee decided 	

	<p>against this proposal, but the member in question can get her colleagues to sign up for the pre-Blenheim swims through the official channel.</p> <ul style="list-style-type: none"> • Mike D and Ian L are going to visit the lake on Saturday to check facilities etc. Once they have done this, we can then advertise the pre-Blenheim sessions. • Pre-Blenheim - vote taken regarding costs (previously £40 for block of four sessions or £12.50 for one session). 9 in favour of keeping costs the same, 2 in favour of increasing costs - vote carried, costs will remain the same for 2010. • 	
9.0	<p>Open Event</p> <ul style="list-style-type: none"> • Proposal by Adam Moore to run our open event for us at a fee. • Proposal was rejected. 	
10.0	<p>Membership update</p> <ul style="list-style-type: none"> • Approx 200 have joined so far. • If you do not now have a 2010 membership card, you cannot attend sessions and will not have access to the website. • Need to be clear that if you want to join for Open Water sessions, you must join at least one month before the sessions start. 	
11.0	<p>Bletchingdon Duathlon</p> <ul style="list-style-type: none"> • This event is run by Blue Sky Tri (Charlton on Otmoor). They would like us to take part. • We want to do something to endear us to the locals at Bletchingdon and if we continue to run the BAR there, then we will make a contribution to the Parish Council (or something!). 	
12.0	<p>AOB</p> <ul style="list-style-type: none"> • Survey has finished - 88 members responded (this could have been better) - mostly constructive comments. Simon will collate results. Action: Simon R • Steve S will present the next quarterly account review. • Put BAR on next agenda. • Blenheim - Sean Nichol has agreed to organise our involvement (as marshalls etc). Ian happy to cover transition on one day, Tim D will do the next. • Decided that we should get the non committee roles to provide a 'report' to be presented at quarterly meetings. Ask all roles to provide something for the next meeting - doesn't have to be very much, but outlining what they are doing/plan to do etc. This is to clarify roles ensure that they are being fulfilled. 	SR

	<ul style="list-style-type: none"> • It is very important that all people involved in roles (committee or otherwise) are members - you cannot fulfill your role if you are not a member!. • There is a problem with people signing up for 'sign up' events (e.g swim sessions) and then not attending. It is possible to un-sign yourself. If you are not going to attend a session, then please ensure you un-sign yourself. We will watch out for repeat offenders and after 3 no-shows, we will name and shame!!. • Possibility of changing night of the meeting was raised - look at coaching resources first. • Ian S has had offers of help for updating the website. He wants to have a read through the survey results first = it does seem that people are pretty happy for the most part - although there are obvious things such as information for training sessions/BAR details etc. • Dragon - we have been asked to ensure we clear all our stuff out of the changing rooms (although we cannot be expected to move things that do not belong to us). • Kit - Ian S has very kindly agreed to help sell the kit by bringing it along to sessions when he can. Tim D agreed to help out. This is great - we need to get the kit out to people. • Ian has updated the prices on the website (along with some very fine pictures ;-) • Coaching - at present there are 24 coached sessions a month and this works out at 3 sessions a month for each coach. Some people are feeling pressure to coach - not always easy with work, home, training pressures. • We need a coaches meeting to manage resources. • We also need a drive to bring more coaches on board. • Planner needs to be used more effectively - not always easy as sometime people don't know until last minute they can help out. • Need to get people (not necessarily a coach) to 'manage' sessions (as Peter L did with the open water last year). • Newsletter- committee happy to help out where they can. Most committee members have their profile on the website - can lift those. 	
12.0		
	<p>Date of Next Meeting Monday 12th April - 7.30 at OXSRAD - room booked - BRING AN EASTER EGG!!</p>	
Action point summary		
Ian Loades	<ul style="list-style-type: none"> • Proposal re remuneration of coaches • visit Dorchester with Mike 	

Mike	<ul style="list-style-type: none"> • Chase up money in building society account • visit dorchester with lan 	
Claire Loades	<ul style="list-style-type: none"> • Contact Rob D regarding running Wed eve swim session at Radley 	
Heather Grimes	<ul style="list-style-type: none"> • Contact wakeboarding club - keep options open 	
Richard D	<ul style="list-style-type: none"> • Check insurance details re swimming (lifeguard cover). 	
Simon R	<ul style="list-style-type: none"> • Collate survey results 	
Steph Page	<ul style="list-style-type: none"> • Contact Radley re availability and costs of hire for coaching weekend. • Get definate numbers for proposed dates. 	

HG/09/03/10