

**Oxford Tri Club Committee Meeting
Monday 19th October 2009**

Present

Ian Loades (IL)
Claire Loades (CL)
Jane Bell (JB)
Adam Moore (AM)

Heather Grimes (HG)
Hanno Nickau (HN)
Phil Richards (PR)

Apologies

Jerry Greatorex (JG)
Nick Hales (NH)
Simon Jones (SJ)

Peter LARBalestier (PL)
Claire Innes (CI)
Adam Moore (AM)

Item	Action	Who
1.0	<p>Minutes from Last Meeting</p> <ul style="list-style-type: none"> - IL to follow up with Abingdon Amblers. Action: IL - IL to send thank you and cheque for sponsorship to Worton Farms - Action: IL - IL to get Nick to remove out of date constitution from website and replace with updated one. Action: IL 	IL IL IL
2.0	<p>Annual Dinner Review</p> <ul style="list-style-type: none"> - Excellent night out - huge thank you to Adam for organising. - Was an increase in numbers from last year (around 84). - Venue is good - there is room for a little expansion if required in the future. - Came in below budget. - Suggested get some feedback from those who attended, and also try and find out from those who didn't come, why they didn't. - Pointers for next time - some sort of system for making sure we know exactly how many people were there (tickets?) and ensure that soft drinks are made more available (they were provided, but the staff did not bring them out!). <p>Adam left the meeting at this point.</p>	IL/HN
3.0	<p>AGM</p> <ul style="list-style-type: none"> • Venue is organised (Hawkwell House Hotel). • AGM has been advertised and members have been contacted directly to invite them. • When agenda is sent out, we will send out the proposed new constitution (with changes highlighted, and posted within the email as well) - make reference to old constitution on website so people can make comparisons. HG will also ask for any AOB items to be put forward so we can keep to timings. HG to send out agenda and constitution. Action: HG 	

	<ul style="list-style-type: none"> • Proposed agenda for AGM: <ul style="list-style-type: none"> • Register • Minutes from last AGM • Chairman's message • Treasurer's report • Discussion - 2009 • Dissolution of current committee • Vote on changes to constitution (majority vote to carry). • Vote in new core management committee (Chair, Treasurer, Secretary, Club Coach) - by secret ballot. (votes counted, results announced) • Vote in General Committee Members - by secret ballot. (votes counted, results announced) • Vote in club roles - by secret ballot. (votes counted, results announced). • AOB • We will ask someone present at the meeting (who is not on the current committee) to dissolve the current committee - suggested Ian Smith. • Ian will initiate vote for constitutional changes (show of hands, majority carries). • HG to act as returning officer, and will count secret ballot for General Members and other club roles (Hanno will assist with counting). • Hanno to act as returning officer for core management committee roles. • There will be 3 ballot papers, one listing Chair, Treasurer, Secretary and Club Coach, one listing all who have stood for General committee members (if there are more than 8, voters will be instructed to vote only for 8 people i.e. if there are 10 names, you can only vote for 8) - in the event of a draw, there will be a show of hands and one ballot paper listing all the remaining club roles. 	
4	<p>Constitution</p> <ul style="list-style-type: none"> - We went through the current constitution and made various amendments. Ian will make the changes discussed and circulate to committee - committee will agree in principle and the updated version (showing changes made) will be circulated with the agenda for the AGM. Vote will then be taken at the AGM to carry the proposed changes. 	
5	<p>Kit</p> <ul style="list-style-type: none"> - Committee happy with proposed order so Simon to proceed. - It was agreed to go for long sleeved roubaix tops. 	

	<ul style="list-style-type: none"> - It was also decided to go for some arm warmers. - Simon to proceed with order asap, no need to report back. Action: SJ 	SJ
6	<p>Financial Review</p> <ul style="list-style-type: none"> - Ian has met with Sean. We are not able to produce fully traceable accounts for this year, but there will be a starting balance and end balance. - At the moment it looks as though income is up, but expenses have increased as well. Details (as much as are possible) will be presented at the AGM. Action: IL/SN 	IL/SN
8	<p>AOB</p> <ul style="list-style-type: none"> • Phil has extended Barton Pool sessions indefinitely. • Link to Witney Triathlon Training Sessions was removed from website (potential confusion as to them appearing to be endorsed by Oxford Tri which they were not). 	
9	<p>Date of Next Meeting Monday 16th November - 7.30 OXSRAD (needs booking) - NEW COMMITTEE'S FIRST MEETING!</p>	

HG/20/10/09